

RESPONSIBLE PROCUREMENT POLICY

Moore's Furniture Group designs, manufactures, delivers and installs indoor furniture and associated products. The items are primarily constructed from melamine-faced chipboard, medium density fibre-board and other 'wood' products.

We pride ourselves on our reputation for honesty, integrity and excellence in everything we do. We therefore expect and require that all goods produced on our behalf be made in facilities that meet specific criteria for human rights, working conditions and protection of the environment.

Our selection and continued use of our suppliers is based on the following standards with respect to all goods that we purchase:

- *Comply with all applicable laws and regulations*
- *Protect against the use of workers younger than the minimum age required by law*
- *Protect against the use of forced labour*
- *Provide appropriate wages and benefits as required by law*
- *Protect against excessive working hours that exceed local laws or business customs*
- *Protect against physical and mental punishment of workers*
- *Protect against unlawful discrimination against workers and encourage employment based on ability*
- *Respect workers' rights to associate freely*
- *Maintain safe and clean workplaces, including any residential facilities, in compliance with the law*
- *Protect our confidential and proprietary information*

Note: By "law", we mean the law of the country concerned.

We will not knowingly work with suppliers that do not respect the above standards and those of our customers. We will periodically assess our suppliers' compliance with these standards and those of our customers. Any reported non-compliance will be investigated and appropriate action will be taken.

In addition, consideration is made to: ensure that purchased products and the packaging on purchased products is minimised to enable Moore's and our customers achieve their sustainability objectives; source all forest products from well-managed forests that have been certified to credible certification standards.

To achieve this, we will: -

- *Work with our suppliers to minimise packaging and utilise reusable or recycled packaging where possible*
- *Continually review the products we source to provide customers with the best range of products to meet their sustainability requirements*
- *Source timber materials per our FSC® Policy Statement*
- *Endeavour to increase our use of FSC approved suppliers and materials where possible and to eliminate unknown materials*

Copies of the Responsible Procurement Policy are available to customers and the general public via Moore's website <http://www.moore's.co.uk/>.



S Parkin
Chief Executive Officer



D Richardson
Finance Director

